

Assessment Grades – as per Academic Regulations 2003

Result grades

All units shall be assessed and recorded according to the following codes:

	Description	% Range	
Honours grades	First Class Honours	85-100	HI
	Second Class Honours - Division A	75-84	HIIA
	Second Class Honours - Division B	65-74	HIIB
	Third Class Honours	50-64	HIIB
	Fail	0-49	NN
Final Result Grades	High Distinction	85-100	HD
	Distinction	75-84	DI
	Credit	65-74	CR
	Pass	50-64	PA
	Pass Conceded		PC
	Fail	0-49	NN
When a unit is assessed on a Pass/Fail scale	Pass	50-100	PS
	Fail	0-49	NN
When a student withdraws from a unit in accordance with Regulation 3.4.3 or 3.4.4.	Withdrawn Without Academic Penalty		WW
When a student withdraws from a unit outside the provisions of Regulation 3.4.3 or 3.4.4	Withdrawn - Fail		WN
When a student has been granted Credit for a unit (Regulation 3.9.1)	Credit Granted		CG
If a final result for a unit is not available at the end of a semester and re-enrolment is not necessary	Unit extends over more than one semester		YY
	Thesis awaiting examination		TE
When a unit is offered across more than a single semester and a final result is not available at the end of a semester	In Progress		IP
When a unit is offered within a single semester and a final result is not available at the end of the	Assessment Pending		YY

semester – (a) Field Experience, Industry Experience, Offshore, Distance Education and Thesis units or (b) Any other unit Assessment Incomplete (Note: An incomplete result must be converted to a Final Result Grade no later than the third week of the next semester or, for Field Experience, Industry Experience, Offshore, Distance Education and Thesis units, by a date determined by the Course Co-ordinator*. If at the expiry of that time no final result grade has been assigned to the unit, it will be recorded as a Fail – NN)			IN
If a student has been granted a Deferred Examination (Note: This code must be converted to a Final Result Grade no later than the third week of the next semester)	Deferred Examination		DE

* Delays in finalisation can cause difficulties for students in terms of graduation, application for scholarships and applications to enrol at other institutions.

Note: Lecturers-in-Charge of units should be able to demonstrate in writing to the Head of School or assessment review committee that their assessment components include tasks that fall on the full range of the performance scale that extends from elementary to sophisticated performance.

In undergraduate units that have 30 students or more it is expected that normally no more than 20% of the students would be awarded Distinction and High Distinction grades, between 20% and 25% would be awarded Credit grades and up to 15% would be awarded Pass Conceded or Fail grades. In units with fewer than 30 students, Lecturers-in-Charge should be guided by this distribution. In situations where there is a significant deviation from these percentages, the Lecturer-in-Charge should be able to demonstrate to the Head of School, or an assessment review committee established by the Head of School, relevant evidence to substantiate the decision. Where such evidence is not available, grades will be scaled to achieve the expected distribution.

In postgraduate units a higher level of performance would be expected. The Lecturer-in-Charge should be able to demonstrate to the Head of School the appropriateness of the recommended grade distribution.

Pass Conceded

A student may be awarded a Pass Conceded grade by the Head of School in exceptional circumstances. A Pass Conceded grade does not meet prerequisite requirements for enrolment in units requiring a minimum of a pass grade. A Pass Conceded grade may only be redeemable upon the student re-enrolling in the unit in a subsequent semester and attaining a grade of Pass or better. A pass degree student may not accumulate a Pass Conceded grade in units amounting to more than 15% of the total credit points required for completion of the award. A unit in which a Pass Conceded grade has been awarded may not be counted towards the requirements of an Honours year, postgraduate coursework or research program.