

## Assessment Grades – as per Academic Regulations 2004

### Result grades

All units shall be assessed and recorded according to the following codes:

	Description	% Range	
Honours Grades	First Class Honours	85-100	HI
	Second Class Honours - Division A	75-84	HIIA
	Second Class Honours - Division B	65-74	HIIB
	Third Class Honours	50-64	HIIC
	Fail	0-49	NN
Final Result Grades	High Distinction	85-100	HD
	Distinction	75-84	DI
	Credit	65-74	CR
	Pass	50-64	PA
	Pass Conceded	0-49	PC
	Fail		NN
When a unit is assessed on a Pass/Fail scale.	Pass	50-100	PS
	Fail	0-49	NN
When a student withdraws from a unit in accordance with Regulation 3.4.3 or 3.4.4.	Withdrawn Without Academic Penalty		WW
When a student withdraws from a unit outside the provisions of Regulation 3.4.3 or 3.4.4.	Withdrawn - Fail		WN
When a student has been granted Credit for a unit (Regulation 3.9.1).	Credit Granted		CG
For a year long unit, when a final result for a unit is not available at the end of the first semester.	Assessment Continuing		YY
When a thesis has been submitted for examination and a final result is not available.	Thesis Awaiting Examination		TE
When a final result is not available at the end of the semester and the Course Co-ordinator, in consultation with the Lecturer-in-Charge, approves extension to a nominated date. *	In Progress		IP
* This will occur most commonly in relation to Field Experience, Industry			

Experience, Offshore, Distance Education, On-line and Thesis units.  If no final result grade has been assigned to the unit by that nominated date, it will be recorded as Fail – NN.			
When a final result grade is not available at the end of the semester and no extension has been approved by the Course Co-ordinator, in consultation with the Lecturer-in-Charge.  An incomplete result (IN) must be converted to a final result grade no later than the third week of the next semester. If at the expiry of that time no final result grade has been assigned to the unit, it will be recorded as a Fail – NN.	Assessment Incomplete		IN
When a student has completed all assessment requirements but a final result is not available.	Result Pending		RP
If a student has been granted a Deferred Examination.  This code must be converted to a final result grade no later than the third week of the next semester. If at the expiry of that time no final result grade has been assigned to the unit, it will be recorded as a Fail – NN.	Deferred Examination		DE

\* Delays in finalisation can cause difficulties for students in terms of graduation, application for scholarships and applications to enrol at other institutions.

Note: Lecturers-in-Charge of units should be able to demonstrate in writing to the Head of School or assessment review committee that their assessment components include tasks that fall on the full range of the performance scale that extends from elementary to sophisticated performance.

In undergraduate units that have 30 students or more it is expected that normally no more than 20% of the students would be awarded Distinction and/or High Distinction grades, between 20% and 25% would be awarded Credit grades and up to 15% would be awarded Pass Conceded or Fail grades. The balance would be awarded a Pass grade

In units with fewer than 30 students, Lecturers-in-Charge should be guided by this distribution. In situations where there is a significant deviation from these percentages, the Lecturer-in-Charge should be able to demonstrate to the Head of School, or an assessment review committee established by the Head of School, relevant evidence to substantiate the decision. Where such evidence is not available, grades will be scaled to achieve the expected distribution.

In postgraduate units a higher level of performance would be expected. The Lecturer-in-Charge should be able to demonstrate to the Head of School the appropriateness of the recommended grade distribution.

## Pass Conceded

A student may be awarded a Pass Conceded grade by the Head of School in exceptional circumstances. A Pass Conceded grade does not meet prerequisite requirements for enrolment in units requiring a minimum of a pass grade. A Pass Conceded grade may only be redeemable upon the student re-enrolling in the unit in a subsequent semester and attaining a grade of Pass or better. A pass degree student may not accumulate a Pass Conceded grade in units amounting to more than 15% of the total credit points required for completion of the award. A unit in which a Pass Conceded grade has been awarded may not be counted towards the requirements of an Honours year or postgraduate program.